



MEEKER & WRIGHT SPECIAL EDUCATION COOPERATIVE

Board Meeting - Joint Powers Board #0938

Tuesday, August 23, 2022 – 6:30 p.m.

Meeting Minutes - *Official*

PRESENT: Jessica Johnson, Katie Koch, Gena Jacobson, Colleen Carlson, Amy Johnson

OTHERS PRESENT: Melissa Hanson, Heidi Hennen, Emily Schneider

ABSENT: Julie Rae Pennertz, Cindy Miller

I. Call to Order

The regular meeting was called to order at 6:34 pm.

II. Pledge of Allegiance

III. Approval of Meeting Agenda

A motion to approve the agenda was made by Jessica Johnson and seconded by Gena Jacobson. Motion carried unanimously.

IV. Consent Agenda

A. Minutes of Previous Board Meeting

B. Financial Affairs

1. Monthly Board Summary

i) Detail Reports

(a) Fund Summary

(b) Check Register Details

(c) Reimbursements

C. Personnel Items

A motion to approve the consent agenda was made by Colleen Carlson and seconded by Katie Koch. Motion carried unanimously.

V. Reports

A. Executive Director Report

- Site Administrator Written Reports: Melissa Hanson, Executive Director, shared that written Site Administrator Reports will be included in the board agenda packet for board members each month this school year that contain current highlights from MAWSECO programs.
- MSEA Collective Bargaining Agreement Negotiations: Hanson reported that the MAWSECO board and MSEA negotiations meetings concluded



with a tentative agreement at the most recent meeting. The MSEA membership will vote next week.

- Program Updates: Hanson shared that the Westside Alternative Program has closed as a result of the closure of the Maple Lake Recovery Center. Employees from the Westside program will be reassigned to other positions within MAWSECO.
- Staffing Updates: Hanson reviewed the staff who have been hired to date as well as remaining open positions.

B. Director of Business Services Report

- Transition: Heidi Hennen, Director of Business Services, shared information regarding the transition process and how things are going.
- Year End: Hennen reported about the different billings that have been completed as well as the audit prep being underway.
- FY23 New Year: Hennen shared information GASB 87 requirements and changes as well as upcoming purchase service contracts.
- Human Resources: Hennen reported on decisions and changes related to employee benefits as well as looking forward to Elizabeth Sullivan, new HR Coordinator coming on in September.

C. Site Administrator Reports

1. Journeys, Step, Trek, and Wings
2. Sholund and Village Ranch Alternative Program
3. Cornerstones and Eastern Wright

VI. Action Items

A. New Business

1. 2022-2023 MAWSECO Program Student Handbook

A motion to approve the MAWSECO Program Student Handbook was made by Gena Jacobson and seconded by Jessica Johnson. Motion carried unanimously.

2. 2022-2023 Safe Return to Learn Plan

A motion to approve the 2022-2023 Safe Return to Learn Plan was made by Colleen Carlson and seconded by Gena Jacobson. Motion carried unanimously.



3. 2022-2023 COVID-19 Employee Preparedness Plan

A motion to approve the 2022-2023 Covid-19 Employee Preparedness Plan was made by Gena Jacobson and seconded by Katie Koch. Motion carried unanimously.

4. MAWSECO Teacher Development & Evaluation Plan

A motion was made to approve the Teacher & Development and Evaluation Plan was made by Jessica Johnson and seconded by Katie Koch.

5. Resolution Accepting Donations

A motion was made to approve the Resolution Accepting Donations was made by Jessica Johnson and seconded by Colleen Carlson.

Roll Call Vote:

Colleen Carlson - Aye

Gena Jacobson - Aye

Amy Johnson - Aye

Jessica Johnson - Aye

Katie Koch - Aye

The motion passed unanimously.

VII. Future Board Meetings

- A. September 27, 2022, 6:30 p.m., Regular Board Meeting, MAWSECO Education Center, Howard Lake*
- B. October 25, 2022, 6:30 p.m., Regular Board Meeting, MAWSECO Education Center, Howard Lake, MN
- C. November 22, 2022, 6:30 p.m. MAWSECO Education Center, Howard Lake
- D. December 20, 2022, 6:30 p.m. MAWSECO Education Center, Howard Lake

**Note: September board meeting was rescheduled to September 27, 2022.*

VIII. Adjournment

The meeting was adjourned at 7:30 p.m.



Meeting Date:
Tuesday, August 23, 2022

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