



MEEKER & WRIGHT SPECIAL EDUCATION COOPERATIVE

Board Meeting - Joint Powers Board #0938

Tuesday, April 26, 2022 – 6:30 p.m.

Meeting Minutes - *Official*

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- Present:** Amy Johnson, Jessica Johnson, Colleen Carlson, Katie Koch, Julie Rae Pennertz, Melissa Muehring-Paulson
- Absent:** Cindy Miller
- Others Present:** Melissa Hanson, Scott LeSage, Caren Heltne, Emily Schneider

I. Call to Order

The regular meeting was called to order at 6:31 pm.

II. Pledge of Allegiance

III. Approval of Meeting Agenda

A motion to approve the agenda was made by Colleen Carlson and seconded by Julie Rae Pennertz. Motion carried unanimously.

IV. Tour of Sholund School for Girls

Caren Heltne, Alternative Site Specialist for Sholund School for Girls, provided board members with an overview and tour of the program.

V. Consent Agenda

A. Minutes of Previous Board Meeting

B. Financial Affairs

1. Monthly Board Summary

i) Detail Reports

(a) Fund Summary

(b) Check Register Details

(c) Reimbursements

C. [Personnel Items](#)

A motion to approve the consent agenda was made by Katie Koch and seconded by Julie Rae Pennertz. Motion carried unanimously.



VI. Reports

A. Director Report

Melissa Hanson reported on the MAWSECO website template refresh that was recently published. Work will continue toward updating the website content. Melissa provided updates to the board on programs including the current pause at the Westside Alternative Program which presently has no students due to workforce shortages at the Maple Lake Recovery Center. The Special Education Advisory Council met virtually on April 21st and members have determined that they will hold quarterly meetings for the 2022-23 school year. Melissa shared that the MSEA union will be entering into contract negotiations this spring. There were no mask mandates or shifts to online learning that have occurred in the past month due to COVID-19.

B. Business Manager Report

Scott LeSage updated the board on several items. One of the updates included that the FY22 Revised Budget and the FY23 Preliminary Budget will be presented to the board at the May meeting. Scott discussed that the business office is currently working on several year end tasks along with tasks for FY23 that include SEDRA, Attendance, Tuition Billings, and Fixed Assets. Scott shared that he will be attending the Annual Spring MASBO conference in Rochester that will take place May 4-6. Finally, the board was informed that with the help of the IT Director from HLWW, MAWSECO will be putting in an application for ECF (Emergency Connectivity Fund). These ECF funds enable schools to purchase laptop and tablet computers/chromebooks, Wi-Fi hotspots and broadband connectivity for students, school staff in need during the COVID-19 pandemic.

VII. Action Items

A. New Business

1. Policy Review - Single Reading Approval

- i) Policy 301 - School District Administration
- ii) Policy 302 - Director of Special Education
- iii) Policy 303 - Director of Special Education Selection
- iv) Policy 304 - Director of Special Education Contract, Duties, and Evaluation
- v) Policy 305 - Policy and Administrative Procedure Implementation
- vi) Policy 401- Equal Employment Opportunity



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- vii) Policy 403- Discipline, Suspension, and Dismissal of School District Employees
 - viii) Policy 408 - Subpoena of a School district Employee
 - ix) Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse
 - x) Policy 422 - Policies Incorporated by Reference

A motion to approve the listed policy changes as recommended by the Policy Committee was made by Jessica Johnson and seconded by Katie Koch. Motion carried unanimously.

2. Consider Approval of 2022-2023 Staffing Recommendations

- a) Add 1.0 FTE special education paraprofessional (floating) position
- b) Increase Audiology contract from 85 days to 100 days

A motion to approve the staffing recommendations as listed for the 2022-23 school year was made by Jessica Johnson and seconded by Julie Rae Pennertz. Motion carried unanimously.

VIII. Future Board Meetings

- A. May 24, 2022, 6:30 p.m., MAWSECO Education Center, Howard Lake
- B. June 28, 2022, 6:30 p.m., Village Ranch Alternative Program, Cokato
- C. July 26, 2022, 6:30 p.m., MAWSECO Education Center, Howard Lake

IX. Adjournment

The meeting was adjourned at 7:20 p.m.

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