



MEEKER & WRIGHT SPECIAL EDUCATION COOPERATIVE

Board Meeting - Joint Powers Board #0938

Tuesday, March 22, 2022 – 6:30 p.m.

Meeting Minutes - *Official*

Present: Amy Johnson, Cindy Miller, Jessica Johnson, Colleen Carlson, Katie Koch, Julie Rae Pennertz

Absent: Gena Jacobson

Others Present: Melissa Hanson, Scott LeSage, Michelle Heizelman, Jill Sundblad, Emily Schneider

I. Call to Order

The regular meeting was called to order at 6:41pm.

II. Pledge of Allegiance

III. Approval of Meeting Agenda

A motion to approve the agenda was made by Katie Koch and seconded by Julie Rae Pennertz. Motion carried unanimously.

IV. Tour of Westside Alternative Program

Michelle Heizelman, Teacher at Westside, provided board members with an overview and tour of the program.

V. Consent Agenda

A. Minutes of Previous Board Meeting

B. Financial Affairs

C. Monthly Board Summary

a) Detail Reports

(1) Fund Summary

(2) Check Register Details

(3) Reimbursements

b) Monthly Wire Transfers

(1) 2/23/2022: \$250,000

(2) 3/10/2022: \$425,000

D. [Personnel Items](#)



Motion to approve the consent agenda was made by Jessica Johnson and seconded by Colleen Carlson. Motion carried unanimously.

VI. Reports

A. Director Report

Melissa Hanson spoke on the ongoing analysis of system needs within MAWSECO including organizational structure, facilities, staffing and workforce considerations, safety of students/staff, curriculum/assessment, and professional development needs. The cooperative has been receiving applications and conducting interviews for multiple positions open for the 2022-23 school year, with more interviews to be scheduled as the deadlines approach. Office space needs for the next school year are being reviewed and considered. Options for specific staff to have offices in member district facilities may need to be considered. Calendars are being developed for FY23 and hope to have them completed by the April board meeting. Melissa will be exploring the possibility of contracting for a School Resource Officer to support the Village Ranch Alternative Program. Melissa has participated in meetings with several legislators in an effort to advocate for funding special education cross subsidy among other areas of concern. Melissa was happy to report that there were no mask mandates or shifts to online learning in the last month due to COVID-19. She has attended board meetings in Annandale, Delano, and will be attending HLWW and Maple Lake board meetings on April 11th.

B. Business Manager Report

Scott LeSage reported that the restructure of duties and assignments within the Business Office have been extremely beneficial to daily operations. It has helped MAWSECO continue to get to the next level of efficiency and service while still staying within the budget. Michelle has been a rockstar with taking on anything that's asked of her. Elizabeth has been working hard and is doing awesome with the new tasks she has taken on. The new accountant has started part time and will be full time in June. Janet's last day is March 23, 2022. The Business Office is continuing to work on budget planning for FY22 Revised & FY23 Preliminary budgets that will be presented in May and June. Continued focus and planning remain a focus with our Federal Funds/Cares Act Funds.



VII. Action Items

A. Old Business

There weren't any old business items to address.

B. New Business

1. Policy Review - Single Reading Approval

- a) Policy 101 - Legal Status of the School Board
- b) Policy 103 - Complaints - Students, Employees, Parents, Other Persons
- c) Policy 203.5 - School Board Meeting Agenda
- d) Policy 204 - School Board Meeting Minutes
- e) Policy 205 - Open Meetings and Closed Meetings
- f) Policy 206 - Public Participation in School Board Meetings
- g) Policy 207 - Public Hearings
- h) Policy 208 - Development, Adoption, and Implementation of Policies
- i) Policy 210 - Conflict of Interest
- j) Policy 211 - Criminal or Civil Action Against School District, School Board Member, Employee, or Student

Motion to approve the listed policy changes as recommended by the Policy Committee was made by Jessica Johnson and seconded by Katie Koch. Motion carried unanimously.

2. Consider Approval of 2022-2023 Staffing Recommendations

- a) Continue 1.0 Special Education Teacher (floating)
- b) Continue 1.0 Part C ECSE Teacher
- c) 1.0 SLP Position (shared with member district)
- d) Increase Teacher of the Blind/Visually Impaired and Orientation & Mobility Staff from 1.8 FTE to 2.0 FTE (increase of 0.20 FTE)
- e) 1.0 FTE Teacher for Village Ranch Alternative Program
- f) 1.0 FTE Student Support Specialist (VRAP & Sholund)

Motion to approve the staffing recommendations as listed for the 2022-23 school year was made by Julie Rae Pennertz and seconded by Jessica Johnson. Motion carried unanimously.



Meeting Date:
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VIII. Future Board Meetings

- A. April 26, 2022, 6:30 p.m., Sholund School for Girls, Annandale
- B. May 24, 2022, 6:30 p.m., Village Ranch Alternative Program, Cokato
- C. June 28, 2022, 6:30 p.m. MAWSECO Education Center, Howard Lake

IX. Adjournment

The meeting was adjourned at 7:47 pm.

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