



MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE
Board Meeting - Joint Powers Board #0938
Thursday, February 24, 2022 - 6:30 pm
Meeting Minutes - *Official*

Present: Amy Johnson, Cindy Miller, Jessica Johnson, Colleen Carlson, Katie Koch,
Gena Jacobson

Others Present: Melissa Hanson, Scott LeSage, Patrick Archibald

I. Call Meeting to Order

The Regular/Organizational meeting was called to order at 6:45pm.

II. Roll Call and Pledge of Allegiance

III. Acceptance of Agenda

A motion to approve the agenda was made by Jessica Johnson and seconded by Katie Koch. Motion carried unanimously.

IV. Tour of Cornerstones and Eastern Wright Programs

Patrick Archibald, Alternative Site Specialist, provided Board Members with an overview and tour of the programs.

V. Consent Agenda

A. January 25, 2022 Board Meeting Minutes

B. Financial Affairs

1. Monthly Board Summary

a) Detail Reports

(1) Fund Summary

(2) Check Register Details

(3) Reimbursements

b) Monthly Wire Transfers

(1) 1/26/2022: \$250,000.00

(2) 2/10/2022: \$400,000.00

C. Personnel Items

Motion to approve the consent agenda was made by Katie Koch and seconded by Gena Jacobson. Motion carried unanimously.



VI. Acknowledgement - School Board Recognition Week, February 21-25

MAWSECO's Executive Director, Melissa Hanson, formally acknowledged School Board Recognition Week and expressed the organization's sincere appreciation to the members of the Joint Powers Board of Directors for the important role they play within MAWSECO and for the commitment they demonstrate in making decisions that have a tremendous impact on the education of the students MAWSECO serves.

VII. Reports

A. Executive Director Report

Melissa Hanson spoke on the Minnesota Department of Education Program monitoring. The MDE has initiated the special education program monitoring process for the 2021-22 school year. It focuses on due process compliance with Part C (birth to 2 years of age) and Part B (age 3 to 21). MAWSECO has begun the ongoing process of working with the website host, Blackboard, to update the website. Melissa and Scott LeSage have been meeting with coordinators and site administrators to effectively develop the budget to meet staffing and supply/equipment needs for the 2022-23 school year. There were no program closures due to COVID-19 this month. Melissa informed the board that she will be participating in MASE (virtual) Week at the Capitol February 28-March 3. She has scheduled meetings with Representatives Urdahl and Baker to discuss special education and the MASE legislative platform. Melissa will be participating in the MASE Executive Director interviews, MASE board meeting, and MASA/MASE conference March 9-11. She'll also be joining MAWSECO Special Education Coordinators to present information on special education and MAWSECO at upcoming Member Districts' board meetings.

B. Director of Business and Finance Report

Scott LeSage informed the board that Janet Hoff is retiring but still helping a few days a week to ensure a smoother transition. The new accountant will start on a very part time basis the second week of March and move to full time in May. The board was also informed that we are continuing to work on the FY22 Revised Budget and FY23 Preliminary Budget. These will likely be presented at the May 2022 board meeting with the second reading at the June board meeting. Finally, the board was updated on the CARES Act funding. Melissa and Scott are still in the process of budgeting some of the funding received but have been meeting often to review and plan accordingly. The board was also updated that their Member Districts have been allocated a portion of the MAWSECO APR Funds (part of the CARES Act funding).



VIII. Action Items

A. Old Business

1. Policy Review - Second and Final Reading
 - a) Policy 402 - Disability Nondiscrimination
 - b) Policy 413 - Harassment and Violence
 - c) Policy 419 - Tobacco-Free Environment; Possession and use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices, Vaping Awareness and Prevention Instruction
 - d) Policy 514 - Bullying Prohibition Policy
 - e) Policy 524 - Internet Acceptable Use Policy

Motion to approve the listed policy changes as recommended by the Policy Committee was made by Julie Johnson and seconded by Jessica Johnson. Motion carried unanimously.

B. New Business

1. Board Meeting location changes for March and April Board Meetings

Motion to approve the meeting location change to reflect meeting at Westside in March and at Sholund in April was made by Gena Jacobson and seconded by Cindy Miller. Motion carried unanimously.

2. Rate of Pay for Substitute Paras and Substitute Teachers

Motion to approve an increase in the rate of pay for MAWSECO paraprofessional substitutes to \$16.00 per hour and teacher substitutes to \$180.00 per day was made by Gena Jacobson and seconded by Colleen Carlson. Motion carried unanimously.

3. Resolution Supporting the Congressional IDEA Full Funding Act

Motion to approve the Resolution Supporting the Congressional IDEA Full Funding Act was made by Jessica Johnson and seconded by Julie Johnson.

Roll Call Vote:

Gena Jacobson, Aye; Cindy Miller, Aye; Amy Johnson, Aye; Katie Koch, Aye; Julie Rae Pennertz, Aye; Colleen Carlson, Aye; Jessica Johnson, Aye.

Motion carried unanimously.

4. New or Restructured Positions for 2022-23



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- a) Restructure of 1.0 FTE Coordinator Position into 1.0 FTE Assistant Director of Special Education serving Maple Lake district and fulfilling other special education duties benefiting all member districts.
- b) Retitle the Special Education Supervisor position to Assistant Director of Alternative Programs
- c) New 1.0 FTE Classroom Systems Consultant position supporting member districts with implementation of Federal Setting 3 programming
- d) New 1.0 FTE Curriculum, Instruction, and Assessment Specialist supporting the MAWSECO alternative programs

Motion to approve listed new or restructured positions for 2022-23 was made by Jessica Johnson and seconded by Gena Jacobson. Motion carried unanimously.

IX. Future Board Meetings

1. March 22, 2022, 6:30 p.m., Westside Alternative Program, Maple Lake
2. April 26, 2022, 6:30 p.m., Sholund School for Girls, Annandale
3. May 24, 2022, 6:30 p.m., Village Ranch Alternative Program, Cokato

X. Adjournment

The meeting was adjourned at 8:40 pm

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