

**MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE**

**Board Meeting - Joint Powers Board #0938**

**MAWSECO Education Center**

**720 9<sup>th</sup> Avenue**

**Howard Lake, MN 55349**

**Tuesday, August 24, 2021 @ 6:30 pm**

PRESENT: Amy Johnson, Cindy Miller, Gena Jacobson, Katie Koch, Joe Paumen, Jessica Johnson

ABSENT: Julie Pennertz

OTHERS PRESENT: Scott LeSage, Melissa Hanson, Jill Sundblad, Wendy Johnson

**MINUTES**

I. Call to Order

A regular meeting of the board was called to order at 6:33 pm.

II. Pledge of Allegiance

III. Acceptance of Agenda

A motion to accept the agenda as presented was made by Gena Jacobson and seconded by Jessica Johnson. Motion carried unanimously.

IV. Minutes of Previous Meeting

A motion to approve the minutes of the July 27, 2021 board meeting as presented was made by Joe Paumen and seconded by Cindy Miller. Motion carried unanimously.

V. Bills for Payment and other financial reports as attached

A motion to approve bills for payment and other financial reports as presented was made by Katie Koch and seconded by Jessica Johnson. Motion carried unanimously.

VI. Fund Transfers

A. \$500,000 - July 9, 2021

B. \$300,000 - July 26, 2021

A motion to approve the fund transfers for July 2021 as listed was made by Jessica Johnson and seconded by Gena Jacobson. Motion carried unanimously.

VII. Reports

A. Director Report - Melissa Hanson reported on staffing/program information. MAWSECO continues to actively recruit and seek qualified candidates for open positions and she expressed optimism that these positions will be filled with quality candidates. Melissa also provided professional development updates including a report on the New Employee Orientation held on August 23rd and the upcoming All-Staff Inservice on August 30th. She additionally reported on MAWSECO's COVID-19 planning for staff and students as well as specific areas of focus over the past month related to implementation of

MAWSECO's strategic plan.

B. Business Manager Report - Scott LeSage highlighted the following current items:

- Prepping for upcoming audit
- Lease Levy completed
- Beginning of school year preparation underway
- Working on getting FY21 Year End information out to the member districts
- Gave updates on where things were at in negotiations

VIII. New Business

A. Personnel

1. Employment: Paul Janowiec, Math Teacher at Village Ranch Alternative Program, MA+30 FTE 1.0 effective August 30, 2021
2. Employment: Anna Spencer, Paraprofessional up to 22.5 hours/week and Administrative Assistant up to 15 hours/week, Wings Program, effective August 30, 2021
3. Employment: Mark Thompson, School Psychologist at Maple Lake, MA+60/PHD FTE 0.40 up to 2 days/week effective August 30, 2021
4. Employment: Ronna Ritter, Paraprofessional, Cornerstones/Eastern Wright, up to 36 hours/week effective August 30, 2021
5. Employment: Paige Wendorff, Paraprofessional, Step Program, up to 36 hours/week effective August 30, 2021
6. Employment: Miranda Trebesch, Paraprofessional, Trek Program, up to 36 hours/week effective August 30, 2021
7. Employment: Alyssa Longerbone, Paraprofessional, Trek Program, up to 36 hours/week effective August 30, 2021

A motion to approve the personnel items as listed was made by Jessica Johnson and seconded by Cindy Miller. Motion carried unanimously.

IX. Orientation: New Executive Director

X. Covid-19 Information

A. Approve Safe Learning Protocol for 2021-2022

A motion to approve the Safe Learning Protocol for 2021-22 as presented was made by Gena Jacobson and seconded by Katie Koch. Motion carried unanimously.

B. Resolution Regarding Face Coverings, Prevention Strategies, and Delegating Authority to Superintendent [Executive Director]

A motion to approve the Resolution Regarding Face Coverings, Prevention Strategies, and Delegating Authority to Superintendent [Executive Director] with changes including replacing the title of "Executive Director" in place of "Superintendent" and any pronouns "him/his" to "they/their" was made by Amy Johnson, and seconded by Gena Jacobson.

Roll call vote: Gena Jacobson, Aye; Amy Johnson, Aye; Jessica Johnson, Aye; Katie Koch, Aye; Cindy Miller, Aye; Joe Paumen, Aye. Motion carried unanimously whereupon said resolution was declared duly passed and adopted.

C. 2021-2022 MAWSECO COVID-19 Preparedness Plan

Discussion item. The board members indicated their support for this 2021-2022 MAWSECO COVID-19 Preparedness Plan recognizing that this is a document that will be continually updated in response to changing circumstances.

XI. Future Board Meetings

- A. September 28, 2021, 6:30 p.m., MAWSECO Education Center, Howard Lake
- B. October 26, 2021, 6:30 p.m., TBD
- C. November 23, 2021, 6:30 p.m., TBD

XII. Adjournment

The meeting was adjourned at 7:36 pm.