

Emergency Closure Learning Staff Planning Guide

In an effort to continue meaningful student learning in the event of a school closure, MAWSECO Schools will implement this plan on the first day of the school closure due to emergencies such as inclement weather.

STUDENT SERVICE EXPECTATIONS:

If/when a school emergency cancellation occurs in the community the MAWSECO programs is located in, MAWSECO will be implementing a Flexible Learning Day. The schedule and service are outlined below.

Preplanned closures:

In times of inclement weather that is forecasted and a decision to implement Flexible Learning occurs at a time allowing technology to be available for students, the established Distance Learning Schedule and process will be followed. Teachers will maintain a document that outlines a previous, current and next day learning schedule to facilitate continuity in instruction. Document template found [here](#).

Late and unexpected closures:

In the rare situations that a weather closure was not anticipated teachers will be sending, via email or posting into their Google Classrooms, work and assignments that maintain the continuity of instruction as in distance learning to the maximum extent possible. For students in grades K-5, packets will be created and sent home for students to practice remedial skills or practice activities related to the Individual Education Plan goals/objectives.

Itinerant staff

Itinerant staff scheduled to report to a district or program that has been closed due to inclement weather are to complete the following [form](#) outlining their altered schedule for the day.

Considerations:

- Staff availability should correspond to the established model.
 - Distance Learning plan following with predetermined closure
 - Late or unexpected closures: staff will be given until 9:00 a.m. before being available for check-in, support and or direct service via zoom or google meet. Staff are expected to be available until 2:15.
- Paraprofessional duties outlined by program and shared with supervisors
 - Distance Learning responsibilities are established
 - Late and unexpected closure responsibilities for paraprofessional will be determined by case manager and building supervisor around student need and professional development for paraprofessional.